



STANDARD 4

CARE AND MANAGEMENT OF THE RESPONDENT GUIDANCE FOR INDICATOR 4.2 **4.2B Template 3: Example Interim Management Plan**



Using the information from the initial assessment of risk carried out – and following the risk assessment framework (4.2B Template 1) – an interim management plan is drawn up, if deemed appropriate, based on the level of risk assessed by the Church authority and the DLP. The purpose of a management plan is primarily to safeguard children, but it should also include support for the respondent. At a minimum, a management plan should include the restrictions that have been put in place regarding:

- Status of public ministry;
- Contact with children;
- Clerical clothing;
- Residency;
- Monitoring requirements.

Example interim management plan

I, _____ (Church authority) withdraw from you
_____ (respondent) all faculties to preach, hear Confessions or
exercise any public priestly ministry in the Diocese of _____, and
hereby issue the following instructions to you in accordance with my care for the
well-being of the faithful of the diocese entrusted to my pastoral care.

I further direct that you:

- Do not exercise the ministry of a priest in public in any form;
- Do not in future wear clerical dress in public, and I hereby dispense you from the obligation to do so.

Safe behaviour

This written agreement sets out the parameters of the expected conduct that has been established to ensure the ongoing safeguarding of children (and vulnerable adults – add if required).

The above-named person of this agreement will:

- Live at/with _____;
- Agree in writing with the local superior any time (including destination and accommodation details) they are away from this address, e.g. overnight/holidays. Any unforeseen time away from this address will be notified immediately to the Church authority;
- Avoid being alone with children, and take responsibility for behaving appropriately and removing themselves immediately from any such situations, unforeseen or otherwise;



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- Must not have any contact with the complainant or their family;
- Discuss any activities or social functions on Church property with child safeguarding personnel, and attend only with the agreement of the Church authority.



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Support offered

I have asked _____ to act as your advisor. Their role is to:

- Keep you informed of the process of the case;
- Help direct you to counselling and support;
- Record the dates and times that they have met or been in contact with you. They will report this to the DLP. Should any relevant child safeguarding issue arise during the meetings you have with the advisor, they must report these to the DLP.

The advisor will not:

- Act as your counsellor;
- Act as your spiritual guide;
- Manage or have access to your case file.

Monitoring arrangements

Who monitors

Frequency of visits

Consultation with statutory authorities

Information sharing

Review of interim plan

When

By whom

Shared with

Signed and dated _____ **Respondent**

Signed and dated _____ **Church**
authority

Signed and dated _____ **DLP**